

Stroom Den Haag

Grants

2016

Version 1.0

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1 Introduction

Objective of the grant scheme

Stroom Den Haag's grant scheme takes the specific strengths and strong potential of The Hague's art scene as its point of departure. The scheme is driven by two key motives. In the first place, the wish to strengthen the local artistic climate. And secondly, the desire to increase the visibility of The Hague's art scene and artists.

Positioning of the Stroom grant scheme

Stroom grants are always awarded as a one-off allocation. They follow specific formats and have an immediate effect. Stroom grants are not intended to cover structural living costs or structural professional expenses.

Stroom's grant system is distinguished from national schemes by its explicit focus on 'The Hague's interests'. When Stroom evaluates a proposal, the underlying criterion is always the extent to which the plan will contribute to the improvement and strengthening of the city's artistic climate. This helps to create a high-quality, open and dynamic local art scene that can enable Hague artists to connect more effectively to the Dutch and international art worlds.

Stimulating activities

Parallel to and in support of its grant scheme, Stroom also organises various stimulating activities that are intended to strengthen and increase the visibility of The Hague's art scene. These activities include public programmes with contributions by both local and non-Hague artists, debates and information meetings, study trips, a talent development programme and studio visits by foreign curators, artists and critics.

The basic principle underlying Stroom's grant scheme – namely, that a combination of different instruments can be used to support a common objective – creates a number of interfaces with aspects of the organisation's overall policy. From time to time, Stroom may take a grant applications or allocation as an occasion for organising a presentation (in the 'Ondertussen' presentation space), exhibition, public lecture, project or informal programme.

Grant options

The Stroom grant scheme comprises three main categories, each of which is geared towards a particular objective.

PRO GRANTS are intended to strengthen The Hague's artistic climate.

SPOT GRANTS are intended to promote the visibility and professional presentation of local Hague artists.

OBJECT GRANTS focus on the qualitative and quantitative development of studio space in the city.

PRO The PRO category encompasses six grants that enable a variety of recipients – most of them professional artists – to realise distinctive projects, experiment or conduct research in the context of their work, as well as supporting them in the development of new initiatives. PRO grants are geared towards a wide range of artistic projects and have a relatively flexible application procedure. Specific encouragement is given to proposals for **art projects** that can make a valuable contribution to the local art scene.

Examples include audience-oriented projects by individual artists, collaborative ventures, or **art programmes** organised by e.g. artist-run initiatives, artists' collectives or art associations. One way to further develop The Hague's open character as a centre of art is through the organisation of exchange programmes with partners in other countries. Indeed, Stroom also aims to promote the international outlook and perspectives of Hague artists by means of this grant.

One specific factor that co-determines the quality of a city's artistic climate is the critical capacity that has been built up locally over the years. To strengthen this capacity, Stroom attaches value to **research** projects. Stroom uses the **Invest** programme to strengthen the ties between recently-graduated artists at the start of their career and the city of The Hague and to encourage them to contribute to the city's cultural climate. The **Premium** grant was set up to enable artists to focus on the

in-depth development of their oeuvre. This highly distinctive grant is awarded to individual artists on the basis of the quality of their current work and the submitted work plan.

The **PRO Deo** grant offers non-financial support to individual artists, collaborative ventures and organisations, with a focus on developing the recipients' artistic practice or programme in substantive terms, as well as strengthening their position in the national and international art world and expanding their network.

SPOT

SPOT comprises three different grants: contributions towards the costs of individual exhibitions, of group exhibitions and of documentation respectively. Since the scheme enhances the national and international presence of The Hague's art scene and supports artists in the production or commissioning of high-quality documentation, it indirectly boosts sales and promotes market forces in the local art scene.

OBJECT

The main objective of the **OBJECT Permanent** grant is to expand the available studio space in quantitative and qualitative terms by covering part of the construction costs of a permanent studio, combined studio/living area or guest studio, or the purchase costs of a combined studio/living area or studio complex. The **OBJECT Tijdelijk** grant is a one-off contribution covering a share of the start-up costs involved in establishing one or more studio spaces in a temporary studio complex.

Naturally, a basic condition for the allocation of the grant is that the intended activities would not be possible without the financial support of the OBJECT grant scheme.

Evaluation

An important aspect of Stroom's grant system is the requirement that recipients give account at the end of the funding term. This evaluation takes the shape of a written substantive report, supported by the relevant documentation, and a financial final report. These documents become the legal property of Stroom, which reserves the right to publish the contents of the reports (or parts thereof). The combined total of written accounts allows Stroom to gain insight into the results of the grant scheme as well as concrete handles for subsequent reviews. This input plays an important role in the on-going development of the organisation's grants policy.

2 Other stipulations

- Within the Stroom grant scheme, a specific proposal may only be awarded 1 Stroom grant. It is not possible to simultaneously submit a PRO and a SPOT application for the same proposal.
- The grant scheme works with a maximum annual budget. If this annual maximum has been reached for any of the individual grant categories, this category can be subject to a grant freeze until the start of the new calendar year.
- The maximum amount awarded by Stroom within the grant scheme is € 25,000 per calendar year per applicant.
- Applicants will only be awarded a grant if they can prove a demonstrable funding deficit.
- Study programmes (art-related or otherwise), courses and workshops with an educational character are not eligible for funding within the Stroom grant scheme.
- Stroom does not accept applications for projects or exhibitions that have already been started up or publications that have already been taken into production.
- Hague artists are required to update their CV and visual documentation on the website www.haagsekunstenars.nl before submitting their application.
- All documentation included in the application formally becomes the property of Stroom Den hag.
- No rights may be derived from the information presented in this grant overview and brochure.

3 PRO Grants

General information

Stroom's PRO grant scheme is intended to support and strengthen The Hague's artistic climate. The grants create new scope for both individual artists and curators, partnerships and established organisations to organise special projects and activities. Artists and other parties who are not based in The Hague are free to submit proposals for projects that take place in The Hague and consequently contribute to the diversity and dynamism of the city's art scene.

There are a number of different PRO grants:

- **Kunstprojecten (Art Projects)**
- **Onderzoek (Research)**
- **Kunstprogramma (Art Programme)**
- **Invest**
- **Premium**
- **PRO Deo**

Submitting a PRO grant application

There are a number of fixed deadlines for PRO grant applications throughout the year. A schedule for the current year, including the deadlines for the various grant types, can be found on Stroom's website (www.stroom.nl).

PRO grant applications need to satisfy a number of substantive requirements, which differ from one grant type to the next. Please refer to the information sections on the individual PRO grant types for a description of the target group, the framework of the grant, the required information and the review criteria.

In addition, a number of formal criteria apply when submitting the application and the related documentation. Please refer to the **section 'PRO Grants - Formal criteria for the submission of the grant application'** for further details.

Budget template (*modelbegroting*)

As of 1 January 2016, Stroom requires PRO Grant applications to conform to a standard budget template (*modelbegroting*). This template can be found on the Stroom Den Haag website. The financial final report submitted by the recipient at the end of the supported project also needs to conform to this budget template.

Grant amount

Stroom has adopted maximum amounts for the various PRO grants. These amounts depend on the grant type in question and are subject to certain conditions. Please refer to the 'Grant options overview' section for further information.

In the case of a PRO Kunstprojecten or PRO Kunstprogramma grant application, applicants requesting more than € 5,000 are required to arrange co-funding. This co-funding needs to amount to a substantial share of the total budgeted expenditure and cover at least 30% of the budgeted income.

Advice

Before submitting a PRO grant proposal, applicants are free to schedule an appointment with Stroom representatives to discuss their proposal or review a draft version of the application. Any recommendations provided to the applicant during such meetings should explicitly be viewed as non-binding and will have no impact on the ultimate review by the PRO Grants Advisory Committee.

The PRO Grants Advisory Committee

The PRO Grants Advisory Committee reviews the grant applications and advises Stroom's Director on whether to approve or reject them. The Advisory Committee is formed from a total pool of 10 members, who meet in alternating compositions. This pool is made up of artists from The Hague and

beyond, people involved in the critical review of art (critics, writers, theoreticians) and other individuals who have a solid knowledge of – and are active in – contemporary visual arts or related disciplines. The members of the PRO Grants Advisory Committee are listed on the Stroom website.

Review

During the review of a PRO grant application, five members of the Committee issue an advice on the basis of their specific expertise (the Committee Chair and the Secretary do not have the right to vote or issue recommendations). Prior to the meeting, the five consulting Committee members receive copies of the current applications. The Committee members base their recommendations on the contents of the application and the submitted documentation. The main criteria in their appraisal of the proposal are the quality of the work presented, the potential value of the submitted plans and to which extent the proposal will contribute to the improvement and strengthening of The Hague's local artistic climate or to the increased visibility of the city's art and artists.

If the Committee is unable to gain a clear picture of the applicant's plans, it may decide to request further information on the project or possibly invite the applicant to explain the proposal to the Committee members in person.

Subsequent steps

Following the review by the PRO Grants Advisory Committee, the applicant will be sent a formal letter of allocation or rejection. When applying for a grant, the applicant can indicate on the form whether he or she wishes a written summary of the arguments underlying the decision at the end of the review process. If the applicant receives a negative review, he or she can respond within six weeks of the date on the letter of rejection and formally request a re-appraisal of his or her application on the basis of new information, angles or perspectives.

If the grant application is approved, the letter of allocation will state the funding amount awarded to the project and will include a transit form as an enclosure.

Allocation and payment of the grant

The PRO grant scheme makes use of an advance payment, followed by a statement of expenses at the end of the grant period. In concrete terms, this means that in the event of allocation, the recipient receives 80% of the awarded grant as an advance payment. The remaining 20% is paid out after the Committee has received and formally approved the substantive and financial final reports submitted by the recipient. The substantive and financial final reports need to be submitted no later than 3 months after the conclusion of the project/programme/work plan.

Allocation decisions are valid for 2 years after the date of the relevant Committee meeting.

If it turns out a specific grant allocation is unjustified or the awarded amount is too high, Stroom Den Haag will revoke the grant or reduce the awarded amount and recover any excess amounts that have already been paid out. In cases where a project is not fully realised before the close-out date of the grant allocation, Stroom will claim the entire advance amount.

If the recipient is unable to realise his or her project before the grant close-out date, he or she has the option of requesting an extension of the grant term. This request should include the recipient's motivation for the extension and his or her suggested new end date. The PRO Grants Advisory Committee will take this request into consideration during its next meeting.

Interim changes in the supported project

In cases where the recipient expects to make substantial changes to the execution, budget or financial plan of his or her project/programme/work plan, he or she is required to notify Stroom in advance, in writing. The PRO Grants Advisory Committee will review the proposed changes and determine whether the recipient is allowed to continue using the allocated grant in this new situation.

Evaluation: Substantive and financial final report

One of the conditions of a PRO grant allocation is that recipients give account at the end of the project. This takes the shape of a written substantive report, accompanied by the relevant documentation, as well as a financial final report. The substantive report consists of a summary of the original proposal, a description of the concrete implementation of the project/programme/work plan and an evaluation of the results, including the recipient's findings and conclusions. In cases where funding was provided for a publication, the recipient is also required to submit 3 copies of the publication in question. These copies become the property of Stroom Den Haag.

As of 1 January 2016, Stroom Den Haag requires financial final reports to conform to a standard budget template (*modelbegroting*), which can be found on Stroom's website. This financial final report includes a summary of the total costs, which can be easily compared to the budget originally approved by Stroom. This overview needs to be accompanied by copies of all receipts and invoices that relate to the funded plan. Receipts need to be submitted with individual numbers and in sequence. In addition, the financial summary needs to offer clear insight into the original coverage plan (the budgeted sources of income for the project as approved by Stroom) in comparison with the final coverage plan.

Digital submission of the evaluation documents

As of 1 January 2016, Stroom requires PRO grant recipients to exclusively submit their evaluation documents (i.e. the substantive and financial final reports, as well as all receipts and invoices relating to the funded plan) in digital form.

Explanation of PRO Kunstprojecten (Art Projects)

What

- Art projects that take place in The Hague;
- Art projects that take place outside The Hague but directly benefit the city's art scene and Hague artists;
- Publications.

For whom

- Applicants based in The Hague (artists, curators, critics, publicists, organisations);
- Applicants based outside The Hague whose plan will contribute to The Hague's artistic and cultural climate.

Framework

Art projects eligible for this grant have the objective to realise a specific activity in the public space or in a space that can be easily accessed by the general public. Neither the project nor its intended audience necessarily have to be large in size. However, the project should be defined by a clearly-identifiable interaction between the presented work, the viewer and the physical space.

In the case of publications, the project needs to be based on a pronounced artistic and substantive concept, involve an autonomous artistic experiment, focus on deepening our understanding of art or stimulating reflection on art or a specific subject. The publication may concern an artist's book, monograph, catalogue, magazine or other form of publication.

Required information

Applications for a PRO Kunstprojecten grant need to include the following information:

- A brief summary of the project;
- A description of the proposed project, including information on its background, framework and objective;
- The motivation for the project (the applicant explains in which sense the plan was born from artistic necessity, relates to a long-held personal wish or is a response to developments in art or society at large);
- The significance and importance of the project for the applicant personally and for The Hague's artistic climate;
- A description of the main focus audience and how it will be targeted within the project;
- A clear plan for the reporting, evaluation or presentation of the project results;
- A description of the applicant's project partners (where applicable);
- Curriculum vitae/curricula vitae;
- Up-to-date, relevant documentation;
- Critical reflections on the applicant's work (where available);
- A balanced and itemised budget and coverage plan, which offer insight into the expected income and expenditure;
- A completed budget template (*modelbegroting*);
- A completed application form.

In addition, the following needs to be provided in the context of applications for a publication:

- Information that provides insight into the publication's design and editorial concept;
- A dummy or collection of sketches (the application will not be accepted for review without such materials);
- Information that provides insight into the publication's edition, distribution plan and expected revenue from sales.

Review

The two points of departure in the review of a PRO Kunstprojecten grant application are the proposal's substantive quality and the extent to which it concerns a distinctive or exceptional project or publication.

Another important consideration is the project's potential added value for the quality and diversity of The Hague's artistic climate. The project's potential to set other developments in motion within or beyond the art world may also prove of decisive importance in the review.

In addition, the Committee members take the following criteria into account when reviewing the application:

- The proposed project distinguishes itself from existing work as a step in a new direction, an experiment or an opportunity for the applicant to transcend his or her regular professional practice;
- The total budget and the requested funding are in line with the nature and scope of the project;
- The applicant has presented a carefully considered concept of the project's target audience and how it can be effectively reached.

Applications are reviewed by the PRO Grants Advisory Committee.

Application procedure

PRO Kunstprojecten grant applications can be submitted 9 times a year by means of the application form. The relevant deadlines can be found in the annual schedule published on www.stroom.nl. The submission of the grant application and the accompanying documentation is subject to certain formal requirements. The section 'PRO Grants - Formal requirements for the submission of the grant application' provides further details.

Application form

PRO Kunstprojecten (Art Projects)

Applicant details

Surname

First name Initials

Date of birth Male Female

Street address

Postcode/City

or

Name of organisation

Name of project contact/authorised representative

Legal entity Foundation Association

Other, namely

Street address

Postcode/City

Daytime telephone number

Email/Website

IBAN

In the name of

Project details

Project title

Expected start and end dates

Financial overview/budget summary

Total expenses

Total income

- Income from own sources

(including revenue generated by the project)

- Other sources of funding

(including co-funding grants, sponsor funds - amounting to at least 30% of the total budget)

applied for awarded

applied for awarded

applied for awarded

- Grant amount applied for at Stroom Den Haag

The amounts entered in the overview/budget summary include/do not include VAT (please cross out whichever is not applicable). The detailed version of the budget accompanying this application needs to conform to the standard budget template (*modelbegroting*). This template can be downloaded from the website of Stroom Den Haag.

Accompanying documentation

If you would like to have the enclosed documentation returned to you at the end of the application review, please check the box below. To have your documentation returned to you, please enclose a self-addressed envelope with postage paid in full. Stroom Den Haag cannot be held liable for the possible loss or damage of documentation materials.

Yes, I would like to have the submitted documentation materials returned to me at the end of the application review, and have enclosed a self-addressed envelope with postage paid in full.

Would you like to receive a written summary of the arguments underlying the advice of the PRO Grants Committee?

No

Yes (please note: it may take some time before the written summary of arguments is compiled).

Formal requirements for the submission of the grant application and accompanying documentation

The following sections outline which requirements your application, the accompanying documentation materials and other appendices need to meet:

- Please refer to the section '**Explanation of PRO Kunstprojecten**' for the various substantive criteria;
- Please refer to the section '**PRO Grants - Formal requirements for the submission of the grant application**' for practical instructions regarding the submitted application, documentation and other appendices;
- Please refer to the section '**PRO Grants - General Information**' for information on, among other subjects, the proposal review process, Subsequent steps, expense statements and the evaluation.
- Please refer to Stroom's website for the budget template (*modelbegroting*).

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name

Date

Signature

Explanation of PRO Onderzoek (Research)

What

- Research projects and residencies that help the recipient to further develop his or her work and artistic practice;
- Research projects that are intended to strengthen The Hague's artistic climate.

For whom

- Individuals who are registered as a professional artist in the Stroom database;
- Intermediaries, curators, critics, publicists and other individuals who are professionally active in the contemporary art sector.

Framework

One factor that helps determine the quality of a city's artistic climate is the local critical capacity that has been built up over the years. To strengthen this capacity, Stroom attaches considerable importance to research projects and artist-in-residence programmes.

Required information

Applications for a PRO Onderzoek grant need to include the following information:

In the case of a research proposal submitted by an individual artist:

- A description of the applicant's work and artistic practice;
- A clear research proposal that sets out how the intended research relates to the applicant's current work and in which sense it amounts to a new progression or in-depth development in his or her practice;
- A description of the significance of the proposed research for the applicant's work or artistic practice;
- An outline of the proposed research programme (e.g. a plan of action and a time schedule).

In the case of a residency:

- A description of the applicant's work, artistic practice and the intended progression and/or in-depth development;
- Relevant information on the artist-in-residence programme, including a description of how the work period will be used and why the residency offers a suitable environment for the proposed work period;
- A clear description of the importance of the proposed residency for the applicant's work or artistic practice.

In the case of a research project that is intended to strengthen The Hague's artistic climate:

- A description of the focus area of the intended research, as well as a clearly-formulated primary research question;
- A basic outline of the research programme that the applicant will be following in the context of the proposed research (e.g. a plan of action and a time schedule);
- A description of the importance of the proposed research for The Hague's artistic climate.

In addition, a PRO Onderzoek application needs to include the following information:

- A brief summary of the proposed research or residency programme;
- A description of the format that will be used to share the research results or findings. This may take the shape of a public activity (lecture or debate), a physical publication or some other event or medium.
- Curriculum vitae/curricula vitae;
- Up-to-date, relevant documentation;
- Critical reflections on the applicant's work (where available);
- A completed budget template (*modelbegroting*);
- A completed application form.

Review

The basic point of departure in the review of a PRO Onderzoek application is the proposal's substantive quality. In addition, the Committee will consider the proposal's potential value for the further development of the applicant's artistic practice (e.g. does it allow for progression or in-depth development), to which extent the proposal distinguishes itself from the applicant's regular artistic practice and the degree to which it could strengthen The Hague's artistic climate. Applications are reviewed by the PRO Grants Advisory Committee.

Application procedure

PRO Onderzoek grant applications can be submitted 4 times a year. Applicants can be awarded a maximum of 1 PRO Onderzoek grant per year. The relevant deadlines can be found in the annual schedule published on www.stroom.nl

The submission of the grant application and the accompanying documentation is subject to certain formal requirements. The section 'PRO Grants - Formal requirements for the submission of the grant application' provides further details.

Application form

PRO Onderzoek (Research)

Applicant details

Surname
First name Initials
Date of birth Male Female
Street address
Postcode/City
Daytime telephone number
Email/Website
IBAN
In the name of

Research details

Title
Expected start and end dates

Financial overview/budget summary

Total expenses
Total income
• Income from own sources
(including revenue generated by the project)
• Other sources of funding
(including co-funding grants, sponsor funds - amounting to at least 30% of the total budget)
applied for awarded
applied for awarded
applied for awarded
• Grant amount applied for at Stroom Den Haag

The amounts entered in the overview/budget summary include/do not include VAT (please cross out whichever is not applicable). The detailed version of the budget accompanying this application needs to conform to the standard budget template (*modelbegroting*). This template can be downloaded from the website of Stroom Den Haag.

Accompanying documentation

If you would like to have the enclosed documentation returned to you at the end of the application review, please check the box below. To have your documentation returned to you, please enclose a self-addressed envelope with postage paid in full. Stroom Den Haag cannot be held liable for the possible loss or damage of documentation materials.

Yes, I would like to have the submitted documentation materials returned to me at the end of the application review, and have enclosed a self-addressed envelope with postage paid in full.

Would you like to receive a written summary of the arguments underlying the advice of the PRO Grants Committee?

No
Yes (please note: it may take some time before the written summary of arguments is compiled).

Formal requirements for the submission of the grant application and accompanying documentation

The following sections outline which requirements your application, the accompanying documentation materials and other appendices need to meet:

- Please refer to the section '**Explanation of PRO Onderzoek**' for the various substantive criteria;
- Please refer to the section '**PRO Grants - Formal requirements for the submission of the grant application**' for practical instructions regarding the submitted application, documentation and other appendices;
- Please refer to the section '**PRO Grants - General Information**' for information on, among other subjects, the proposal review process, Subsequent steps, expense statements and the evaluation.
- Please refer to Stroom's website for the budget template (*modelbegroting*) for your detailed budget.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name

Date

Signature

Explanation of PRO Kunstprogramma (Art Programme)

What

- Programmes in the field of contemporary art;
- Exchange activities with foreign counterparts;
- Guest studio programmes and artist-in-residence programmes.

For whom

- Organisations that realise the programme in question on a non-profit basis – such as artist-run initiatives, residency organisations, artists' collectives and artists' associations;
- Freelance curators and organisers.

Framework

Presentation venues with an open and experimental attitude are of indispensable value to the art scene. By drawing attention to new developments, stimulating dialogue and encouraging critical reflection, these organisations and partnerships are able to form a bridge between the work, the artists and the audience. To promote this multi-level role of laboratory, presentation platform and venue for interaction and exchange, Stroom believes it is important to support the programmes of artist-run initiatives, artists' collectives, residency organisations and independent curators. Stroom encourages exchange projects with foreign organisations and/or individuals and guest studio programmes, and hopes to stimulate parties in the art world to coordinate such initiatives themselves. This kills two birds with one stone: interesting foreign artists travel to The Hague, and Hague artists gain an opportunity to raise their profile abroad.

Required information

Applications for a PRO Kunstprogramma grant need to include the following information:

- A brief summary of the proposed programme;
- A description of the programme's artistic and substantive framework (basic principles, background, objective);
- The positioning of the organisation or collaborative partnership responsible for the programme;
- The significance and importance of the programme for The Hague's artistic climate;
- A description of the main focus audience and by which methods it will be targeted;
- A description of the applicant's project partners (where applicable);
- A balanced and itemised coverage plan and budget that offer insight into the expected income (including project revenue, one or more grants and other sources of income) and expenditure;
- A clear plan for the reporting, evaluation or presentation of the programme results;
- Curriculum vitae/curricula vitae;
- Up-to-date, relevant documentation;
- Critical reflections on the applicant (where available);
- A completed budget template (*modelbegroting*);
- A completed application form.

Review

The key point of departure in the review of a PRO Kunstprogramma grant application is the proposal's substantive quality. Another important consideration is the added value the programme may present for the quality and diversity of The Hague's artistic climate. The programme's potential to set other activities in motion within or beyond the art world may also be of decisive importance in the application's review.

In addition, the Committee members take the following criteria into account when reviewing an application:

- The programme's quality and substantive coherence;
- The ambition expressed through the initiative;

- The extent to which the initiative's plans can be considered distinctive within the existing offer in The Hague and at the national level;
- The total budget and the requested funding are in line with the nature and scope of the project;
- The applicant has presented a carefully considered concept of the project's target audience and how it can be effectively reached.

Applications are reviewed by the PRO Grants Advisory Committee.

Application procedure

PRO Kunstprogramma grant applications can be submitted 4 times a year. Applicants can be awarded a maximum of 2 PRO Kunstprogramma grants per year. The relevant deadlines can be found in the annual schedule published on www.stroom.nl

The submission of the grant application and the accompanying documentation is subject to certain formal requirements. The section 'PRO Grants - Formal requirements for the submission of the grant application' provides further details.

Application form

PRO Kunstprogramm (Art Programme)

Applicant details

Name of the initiative/collective/organisation/organiser

Name of project contact/authorised representative

Legal entity Foundation Association

Other, namely

Street address

Postcode/City

Daytime telephone number

Email/Website

IBAN

In the name of

Programme details

Title

Expected start and end dates

Financial overview/budget summary

Total expenses

Total income

- Income from own sources

(including revenue generated by the project)

- Other sources of funding

(including co-funding grants, sponsor funds - amounting to at least 30% of the total budget)

applied for awarded

applied for awarded

applied for awarded

- Grant amount applied for at Stroom Den Haag

The amounts entered in the overview/budget summary include/do not include VAT (please cross out whichever is not applicable). The detailed version of the budget accompanying this application needs to conform to the standard budget template (*modelbegroting*). This template can be downloaded from the website of Stroom Den Haag.

Accompanying documentation

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Yes, I would like to have the submitted documentation materials returned to me at the end of the application review, and have enclosed a self-addressed envelope with postage paid in full.

Would you like to receive a written summary of the arguments underlying the advice of the PRO Grants Committee?

No

Yes (please note: it may take some time before the written summary of arguments is compiled).

Formal requirements for the submission of the grant application and accompanying documentation

The following sections outline which requirements your application, the accompanying documentation materials and other appendices need to meet:

- Please refer to the section '**Explanation of PRO Kunstprogramma**' for the various substantive criteria;
- Please refer to the section '**PRO Grants - Formal requirements for the submission of the grant application**' for practical instructions regarding the submitted application, documentation and other appendices;
- Please refer to the section '**PRO Grants - General Information**' for information on, among other subjects, the proposal review process, expense statements and the evaluation.
- Please refer to Stroom's website for the budget template (*modelbegroting*) for your detailed budget.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name

Date

Signature

Explanation of PRO Invest

What

• The PRO Invest grant is intended to help artists at the very start of their career to develop further in The Hague and to make a significant contribution to the local art scene.

For whom

• Artists who have graduated less than five years ago from a recognised art school and who are living in The Hague or wish to live and work there.

Framework

One of the main motives for setting up the PRO Invest grant was the understanding that the contributions of young, creative, energetic and enthusiastic artists play an indispensable role in the development of a vibrant artistic climate in The Hague.

Required information

Applications for a PRO Invest grant need to include a work plan that provides the following information:

- A brief summary of the proposed work plan;
- A description of the applicant's work and artistic practice;
- An overview of the applicant's activities/plans geared towards his or her further artistic development;
- An overview of activities/plans that are geared towards increasing visibility;
- An overview of activities that strengthen The Hague's cultural climate (e.g. possible involvement in new or existing artist-run initiatives, magazines, consultation structures);
- The applicant's motives for applying for a PRO Invest grant;
- A clear plan for the reporting, evaluation or presentation of the results of the work plan;
- The applicant's curriculum vitae;
- Up-to-date, relevant documentation;
- A general indication of what the applicant intends to spend the grant on if awarded;
- A completed application form.

Review

The two main points of departure in the review of a PRO Invest grant application are the quality of the applicant's work, and the extent to which the work plan is geared towards the applicant's artistic development and the strengthening of The Hague's cultural climate. Applications in which both aspects are strongly represented (and preferably shown to be closely interrelated) are particularly eligible for a PRO Invest grant. The Advisory Committee explicitly appreciates new ideas that promise to enrich the city's existing cultural infrastructure.

Applications are reviewed by the PRO Grants Advisory Committee.

Application procedure

PRO Invest grant applications can be submitted 2 times a year by means of the application form.

Applicants can be awarded a maximum of 2 PRO Invest grants in all.

The relevant deadlines can be found in the annual schedule published on www.stroom.nl

The submission of the grant application and the accompanying documentation is subject to certain formal requirements. The section 'PRO Grants - Formal requirements for the submission of the grant application' provides further details.

Application form

PRO Invest

Applicant details

Surname
First name Initials
Date of birth Male Female
Street address
Postcode/City
Daytime telephone number
Email/Website
IBAN
In the name of

Work plan details

Expected start and end dates of the work plan

Accompanying documentation

If you would like to have the enclosed documentation returned to you at the end of the application review, please check the box below. To have your documentation returned to you, please enclose a self-addressed envelope with postage paid in full. Stroom Den Haag cannot be held liable for the possible loss or damage of documentation materials.

Yes, I would like to have the submitted documentation materials returned to me at the end of the application review, and have enclosed a self-addressed envelope with postage paid in full.

Would you like to receive a written summary of the arguments underlying the advice of the PRO Grants Committee?

No

Yes (please note: it may take some time before the written summary of arguments is compiled).

Formal requirements for the submission of the grant application and accompanying documentation

The following section outlines which requirements your application, the accompanying documentation materials and other appendices need to meet:

- Please refer to the section '**Explanation of PRO Invest**' for the various substantive criteria;
- Please refer to the section '**PRO Grants - Formal requirements for the submission of the grant application**' for practical instructions regarding the submitted application, documentation and other appendices;
- Please refer to the section '**PRO Grants - General Information**' for information on, among other subjects, the proposal review process, Subsequent steps, expense statements and the evaluation.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name

Date

Signature

Explanation of PRO Premium

What

- The PRO Premium grant is awarded to individual artists with a busy artistic practice who produce high-quality, distinctive work and who have embarked on a phase of targeted intensification, in-depth exploration or acceleration in their career. Recipients can use the PRO Premium grant to take full advantage of this new focus and further develop their practice in terms of depth and progression.
- In addition, the grant is intended to strengthen the individual artist's position in the national and/or international art scenes.

For whom

- Individuals who have been working as a professional artist for more than five years and who are registered as such in the Stroom database.

Framework

The Hague's artistic climate benefits from artists who demonstrate a strong ambition and drive, who are willing to take chances and who have insight in their own artistic practice and in art as a professional pursuit. The PRO Premium grant has been set up to promote their involvement. The grant allows the recipient to take a major step forward in his or her artistic practice in terms of in-depth development and progression, as well as strengthen his or her position in the national and/or international art scenes.

The PRO Premium grant is not limited to any specific artistic discipline. It is emphatically intended for artists who strive to clearly distinguish themselves within their discipline in terms of the development of their artistic practice and their professional profile.

Application in person

Stroom offers applicants for a PRO Premium grant the opportunity to submit their application in person during a meeting of the PRO Grants Advisory Committee. They can indicate this preference on the PRO Premium application form. A maximum of 20 minutes have been reserved for this application in person.

Required information

Applications for a PRO Premium grant need to include the following information:

- A brief summary of the applicant's proposal;
- A description of the applicant's work and artistic practice;
- The applicant's positioning in the contemporary art scene;
- A work plan that includes the following information:
 - Activities/plans geared towards the further development of the applicant's artistic practice in terms of depth and progression;
 - Activities/plans geared towards improving the applicant's visibility and position in the Dutch and international art world (e.g. plans and concrete agreements regarding exhibitions in the Netherlands and abroad)
- The applicant's motives for applying for a PRO Premium grant;
- A plan of action/work plan schedule;
- Which role Stroom Den Haag and other organisations could play in the realisation of the applicant's work plan;
- A clear plan for the reporting, evaluation or presentation of the results of the work plan;
- A general indication of what the applicant intends to spend the grant on if awarded;
- Critical reflections on the applicant's work, preferably written by third parties;
- The applicant's curriculum vitae;
- Up-to-date, relevant documentation.

Review

Applications for a PRO Premium grant are reviewed on the basis of the quality of the applicant's work and of the extent to which the work plan includes steps that contribute to the applicant's artistic development and strengthen his or her professional profile. The review focuses on the following aspects:

- The quality, cohesiveness and consistency of the applicant's oeuvre;
- The quality, relevance and feasibility of the proposal with regard to the further development of the applicant's artistic practice in terms of depth and progression;
- The applicant's current visibility and position within the national and/or international art scenes;
- The quality, relevance and feasibility of the proposal with regard to the strengthening of the applicant's visibility and position;
- The extent to which the applicant's proposal reflects creativity, ambition, a willingness to take risks, insight and entrepreneurial spirit;
- The extent to which the applicant is able to analyse and reflect on his or her work, professional profile and the development potential found in his or her artistic practice.

Applications are reviewed by the PRO Grants Advisory Committee.

Application procedure

Artists can submit 1 PRO Premium grant application per year by means of the application form and be awarded a maximum of 3 PRO Premium grants in all. The relevant deadlines can be found in the annual schedule published on www.stroom.nl

The submission of the grant application and the accompanying documentation is subject to certain formal requirements. The section 'PRO Grants - Formal requirements for the submission of the grant application' provides further details.

Application form

PRO Premium

Applicant details

Surname

First name Initials

Date of birth Male Female

Street address

Postcode/City

Daytime telephone number

Email/Website

IBAN

In the name of

Work plan details

Expected start and end dates of the work plan

Accompanying documentation

If you would like to have the enclosed documentation returned to you at the end of the application review, please check the box below. To have your documentation returned to you, please enclose a self-addressed envelope with postage paid in full. Stroom Den Haag cannot be held liable for the possible loss or damage of documentation materials.

Yes, I would like to have the submitted documentation materials returned to me at the end of the application review, and have enclosed a self-addressed envelope with postage paid in full.

Would you like to receive a written summary of the arguments underlying the advice of the PRO Grants Committee?

No

Yes (please note: it may take some time before the written summary of arguments is compiled).

Application in person

Would you like to explain your PRO Premium grant application in person during a meeting of the Advisory Committee?

Yes (Stroom will contact you before the meeting to discuss the practical details)

No

Formal requirements for the submission of the grant application and accompanying documentation

The following section outlines which requirements your application, the accompanying documentation materials and other appendices need to meet:

- Please refer to the section '**Explanation of PRO Premium**' for the various substantive criteria;
- Please refer to the section '**PRO Grants - Formal requirements for the submission of the grant application**' for practical instructions regarding the submitted application, documentation and other appendices;
- Please refer to the section '**PRO Grants - General Information**' for information on, among other subjects, the proposal review process, subsequent steps, expense statements and the evaluation.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name

Date

Signature

Explanation of PRO Deo

What

- **Non-financial support for activities that are focused on reflection, in-depth exploration and development and dialogue, for the purpose of developing the recipient's artistic practice or strengthening an initiative's substantive art programme;**
- **Non-financial support for activities that are focused on strengthening of the recipient's position in the national and international art worlds and expanding the networks of individual artists and artist-run initiatives.**

For whom

- **Individuals who are registered as a professional artist in the Stroom database;**
- **Individuals who are actively involved in substantive programmes at artist-run initiatives, collaborative ventures or residency organisations.**

Framework

An evaluation of the Stroom Den Haag grant system has indicated a clear need among artists, organisations and presentation spaces based in The Hague for reflection, in-depth development and dialogue. By sharing knowledge, experience and insights, they want to better evaluate their own work or substantive programme, sharpen its focus and develop it further – in order to take new steps in their development as an artist or organisation. In addition, Hague artists and organisations aim to expand their international contacts and networks and improve their respective positions at the national and international levels. Such wishes and ambitions contribute substantially to the health and visibility of The Hague's artistic climate. PRO Deo anticipates such wishes and ambitions. PRO Deo is a tailor-made support scheme that relies on the network, knowledge and expertise of Stroom staff and other parties to help the recipient realise a specific proposal. As such, PRO Deo offers an alternative to regular grants, which have traditionally been based on the principle of financial support.

PRO Deo support primarily focuses on in-depth development and exploration, reflection and dialogue, in order to help the recipient gain more insight into and a greater understanding of his or her work, artistic practice and positioning within a broader context.

The PRO Deo scheme should not be turned to for practical issues like the arrangement of an exhibition venue, promotional activities or representation of the artist within the sector. While the PRO Deo support network can think along and provide recommendations about such matters, as a rule, they will focus on substantive issues. The practical execution of substantive concepts and concrete actions are an integral part of an artist's professional practice and need to be handled by the recipient him- or herself.

Required information

Applications for PRO Deo support need to include the following information:

- A clear proposal relating to the further development or positioning of the applicant's activities;
- A clear explanation of the significance and importance of the proposal for the applicant's artistic practice or substantive programme;
- Which role Stroom Den Haag and other organisations could play in the realisation of the applicant's proposal;
- A clear plan for the reporting, evaluation or presentation of the results of the proposal;
- The applicant's curriculum vitae;
- Up-to-date, relevant documentation;
- A completed application form.

Review

Applications for PRO Deo support are reviewed on the basis of the following criteria:

- The substantive quality, relevance and feasibility of the proposal;
- In the case of an application by an individual artist, the review takes account of the quality of the applicant's work, its potential for further development and which role the proposal could play in this context;

- In the case of an application by an artist-run initiative, the review takes account of the quality and potential of the organisation's programme and which role the proposal could play in this context.

Applications are reviewed by the PRO Grants Advisory Committee.

Application procedure

PRO Deo applications can be submitted 2 times a year by means of the application form.

The relevant deadlines can be found in the annual schedule published on www.stroom.nl

The submission of an application for PRO Deo support is subject to certain formal requirements. The section 'PRO Grants - Formal requirements for the submission of the grant application' provides further details.

Follow-up

If a proposal has been accepted for PRO Deo support, the applicant and Stroom will draw up a follow-up programme in close consultation with each other.

Application form

PRO Deo

Applicant details

Surname
First name Initials
Date of birth Male Female
Street address
Postcode/City
Daytime telephone number
Email/Website
IBAN
In the name of

Work plan details

Expected start and end dates of the work plan

Accompanying documentation

If you would like to have the enclosed documentation returned to you at the end of the application review, please check the box below. To have your documentation returned to you, please enclose a self-addressed envelope with postage paid in full. Stroom Den Haag cannot be held liable for the possible loss or damage of documentation materials.

Yes, I would like to have the submitted documentation materials returned to me at the end of the application review, and have enclosed a self-addressed envelope with postage paid in full.

Would you like to receive a written summary of the arguments underlying the advice of the PRO Grants Committee?

No

Yes (please note: it may take some time before the written summary of arguments is compiled).

Formal requirements for the submission of the grant application and accompanying documentation

The following section outlines which requirements your application, the accompanying documentation materials and other appendices need to meet:

- Please refer to the section '**Explanation of PRO Deo**' for the various substantive criteria;
- Please refer to the section '**PRO Grants - Formal requirements for the submission of the grant application**' for practical instructions regarding the submitted application, documentation and other appendices;
- Please refer to the section '**PRO Grants - General Information**' for information on, among other subjects, the proposal review process, subsequent steps, expense statements and the evaluation.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name
Date

Signature

PRO Grants

Formal requirements for the submission of the grant application

Applications for a PRO grant need to include the following information:

- A completed application form;
- A summary of the proposal or request;
- The applicant's motives for applying for support;
- A balanced and itemised budget and coverage plan based on the budget template (*modelbegroting*) found on the Stroom Den Haag website;
- Relevant documentation;
- Curriculum vitae/curricula vitae;
- Possible additional appendices.

Specifications for the submitted application

- The grant application form, summary, proposal, budget and curriculum vitae/curricula vitae need to be submitted in 7 copies;
- Only 1 copy of the accompanying documentation should be submitted;
- The proposal comprises a maximum of 6 A4-size pages (not including visual documentation and the applicant or applicants' curriculum vitae/curricula vitae);
- The proposal consists exclusively of text and does not include any visual material. Text is made up in 11-point type. All pages are numbered;
- Curricula vitae comprise a maximum of 2 A4-size pages per CV;
- Accompanying documentation, CVs and possible other appendices are clearly separated from the basic project proposal.

Specifications for the submitted documentation

The PRO Grants Advisory Committee has reserved a maximum of 15 minutes for reviewing the documentation accompanying each application. Please take this into account when you compile your documentation. Individuals who are registered as a professional artist in the Stroom database are required to update their CV and images on the website www.haagsekunstenaars.nl before submitting their application.

Visual documentation needs to satisfy a number of requirements:

- The applicant's name is clearly marked on the storage medium;
- The documentation is accompanied by a mandatory list of documentation materials. This lists the following characteristics for each work: Title, year of production, dimensions, technique, possible additional information.

Specifications for digital images:

- Image sizes are no more than 5 Mb per image;
- The images' sequence and numbering need to match those recorded on the list of documentation materials;
- Numbering should be in the format 01, 02, 03, etc.;
- Images should not be stored in separate folders but in a single folder or laid out in a single document (PDF file, PowerPoint presentation, etc.).

4 SPOT Grants

General information

SPOT grants are intended to increase the visibility and improve the presentation of The Hague's artists and art scene. The scheme takes account of new forms of presentation and distribution.

There are three SPOT grant categories:

- **Individuele tentoonstelling (Individual Exhibition)**
- **Groepstentoonstelling (Group Exhibition)**
- **Documentatie (Documentation)**

The Individuele tentoonstelling and Documentatie SPOT grants are specifically intended for individuals who are registered as a professional artist in Stroom's database.

The SPOT Groepstentoonstelling grant scheme has a broader scope and can also be applied for by Hague-based collaborative ventures, presentation venues, artists' associations, artist-run initiatives and independent curators based in and outside The Hague.

Only non-profit organisations may apply and are eligible for SPOT funding.

The exhibition grants are intended to support presentations of artists' work in professional exhibition venues.

Presentations at art fairs, biennales and museums abroad are also eligible for SPOT funding, as are presentations of work in the context of an artist-in-residence programme. Such presentations should emphatically be of an audience-friendly nature.

The SPOT grant application process

Applications for a SPOT grant can be submitted throughout the year.

SPOT grant applications need to satisfy a number of substantive requirements, which differ from one grant type to the next. Please refer to the information sections on the individual SPOT grant types for a description of the grant's specific framework, the required information and the review criteria.

An application for SPOT funding will only be accepted if it:

- Satisfies the requirements that have been set for it;
- Has been received before the established deadline;
- Is complete.

Applications that concern an exhibition that is already being set up or an exhibition or presentation that has been organised by a Dutch museum or the Dutch government will not be accepted for review.

In addition, before submitting an application, individuals who are registered as a professional artist in the Stroom database are required to update their CV and visual documentation on the website www.haagsekunstenars.nl. Stroom will not review any SPOT grant applications by Hague artists until this condition has been met.

Within the Stroom grant scheme, a specific proposal may only be awarded 1 grant. It is not possible to simultaneously submit PRO and SPOT applications for one and the same proposal.

Budget template (*modelbegroting*)

As of 1 January 2016, Stroom requires PRO Grant applications to conform to a standard budget template (*modelbegroting*). This template can be found on the Stroom Den Haag website. The financial final report submitted by the recipient at the end of the supported project also needs to conform to this budget template.

Grant amount

The SPOT grant scheme has a maximum amount that can be awarded to an individual applicant per calendar year. This maximum amount varies from one grant type to the next and is subject to certain conditions.

The annual maximum for SPOT Individuele tentoonstelling grants is € 1,500; or € 2,000 in the case of funding for exhibitions abroad.

As of 1 January 2016, Stroom has also adopted a minimum amount for SPOT Individuele tentoonstelling grants of € 300. Applications for amounts lower than this minimum will not be accepted for review.

The maximum SPOT Documentatie grant amount is € 600.

As of 1 January 2016, Stroom has also adopted a minimum amount for SPOT Documentatie grants of € 100. Applications for amounts lower than this minimum will not be accepted for review.

Individual artists may apply for an annual maximum of € 1,500 in SPOT funding (either in the form of a SPOT Individuele tentoonstelling grant or grants, a SPOT Documentatie grant, or a combination thereof). If the funding has been awarded for an exhibition abroad, this annual maximum is increased to € 2,000.

The annual maximum for SPOT Groepstentoonstelling grants is € 3,000; or € 4,000 in the case of funding for exhibitions abroad.

Stroom's contribution will not exceed 75% of the exhibition and documentation budget that is eligible for public funding.

The SPOT grant scheme works with a maximum annual budget.

If this annual maximum has been reached for any of the individual grant categories, this category can be subject to a grant freeze until the start of the new calendar year.

Advice

Applicants are free to call Stroom for advice over the telephone, or even request a consultation interview, before submitting their SPOT grant application. In the case of a SPOT Groepstentoonstelling application – and only in the case of this grant type – applicants may also ask Stroom to review the draft application beforehand.

Recommendations made by Stroom in this context will not affect the ultimate review of the grant application.

Review

Stroom will determine whether the SPOT grant application satisfies all the relevant requirements and conditions. If this is the case, the applicant will be awarded a grant and will receive a letter of allocation that states the maximum funding that can be claimed for the project.

Subsequent stages

After the review, the applicant will receive a formal letter confirming whether the application has been approved or rejected.

In the case of a positive review, the letter of allocation will state the maximum funding that can be claimed for the project. This letter also summarises the specific conditions that apply to the awarded grant.

Definite allocation and payment

In the SPOT grant system, the definite funding amount is allocated and paid out after the recipient has provided the requisite substantive and financial accounts. If it turns out a specific grant allocation is unjustified or the awarded amount is too high, Stroom Den Haag will revoke the grant or reduce the awarded amount and recover any excess amounts that have already been paid out.

Interim changes

If the recipient is unable to realise the funded exhibition or documentation project before the grant close-out date, he or she has the option of requesting an extension of the grant term. This request should include the recipient's motivation for the extension and his or her suggested new end date. If at any time there will be any substantial changes to the execution, budget or coverage plan for the funded exhibition or documentation project, the applicant is required to notify Stroom in writing before the fact.

Substantive and financial final report

Recipients of a SPOT grant are required to submit an account at the end of the project term. This takes the shape of a written substantive report, accompanied by the relevant documentation, and a financial final report. The substantive and financial final reports need to be submitted no later than 1

month after the end of the exhibition or, in the case of a SPOT grant for documentation, 3 months after the date of the allocation letter.

Substantive

The substantive report consists of a summary of the original proposal (for the exhibition, fair presentation or residency), a description of the concrete implementation of the proposal plan and an evaluation of the results, including the recipient's findings and conclusions. The substantive report pays attention to the following subjects:

- The adopted publicity approach;
- Which audience was reached;
- Responses from the audience, press, media;
- The recipient's findings (what went well, what would the recipient do differently next time round);
- A photographic impression of the exhibition, presentation, fair contribution, etc.;
- A list of the works presented at the exhibition, including prices;
- A sample of the documentation and/or printwork realised within the context of the funded project.

Financial

As of 1 January 2016, Stroom Den Haag requires financial final reports to conform to a standard budget template (*modelbegroting*), which can be found on Stroom's website. This financial final report includes a summary of the total costs, which can be easily compared to the budget originally approved by Stroom. This overview needs to be accompanied by copies of all receipts and invoices that relate to the funded plan. Receipts need to be submitted with individual numbers and in sequence.

Digital submission of the evaluation documents

As of 1 January 2016, Stroom requires SPOT grant recipients to exclusively submit substantive and financial final reports as well as receipts and invoices relating to the funded plan in digital form.

Accompanying documentation

Documentation submitted in the context of the application becomes the formal property of Stroom Den Haag. These materials may be returned to the applicant under certain conditions. To have your documentation returned to you, please enclose a self-addressed envelope with postage paid in full when submitting the materials. As a rule, prints, photocopies, CDs, CD-ROMs and DVDs will not be returned to the applicant.

The sections below provide the following information for each SPOT grant type:

- **Further information** on the grant type in question;
- An **application form** for the grant type in question.

Explanation of SPOT Individuele tentoonstelling (Individual Exhibition)

What

• The SPOT Individuele tentoonstelling grant is intended for exhibitions and presentations of the recipient's own work (including at art fairs or in the context of a residency). Artists may also apply for a SPOT Individuele tentoonstelling grant to cover the costs of participation in a group exhibition, except when this exhibition has already been awarded funding within the SPOT Groepstentoonstelling grant scheme. The SPOT Individuele tentoonstelling grant is explicitly intended as a supplementary contribution towards the budgeted costs.

For whom

• Individuals who are registered as a professional artist in the Stroom database.

Framework

SPOT Individuele tentoonstelling grants are intended to increase Hague artists' exposure in the Netherlands and abroad, and can be applied for to fund presentations of artists' work at professional exhibition venues (contemporary art galleries, artist-run initiatives, artists' associations, etc.).

Presentations at art fairs, biennales and foreign museums are also eligible for this funding, as are presentations of work in the context of an artist-in-residence programme. Such presentations should emphatically be of an audience-friendly nature.

Exhibitions and presentations that are organised by a Dutch museum or the Dutch government are not eligible for this funding.

Application procedure

Applications for a SPOT Individuele tentoonstelling grant can be submitted throughout the year by means of the relevant application form, but should be received no later than 1 month before the start of the exhibition or presentation.

Required information

Applications for a SPOT Individuele tentoonstelling grant consist of a completed application form with the following appendices:

- Appendix I A completed budget template (*modelbegroting*, available via the Stroom website) which provides insight into the expected expenses and income;
- Appendix II A substantive description of the exhibition's artistic objectives in the case of funding applications in excess of € 1,000;
- Appendix III A photographic impression of the exhibition venue/programme in the case of a presentation outside The Hague.

In addition, before submitting an application, individuals who are registered as a professional artist in the Stroom database are required to update their CV and visual documentation on the website www.haagsekunstenars.nl. Stroom will not review any SPOT grant applications by Hague artists until this condition has been met.

Requirements for the exhibition venue

The exhibition venue needs to satisfy the following requirements:

- The main activity of the organisation responsible for the venue is the exhibition of visual art;
- The venue implements a professional, active and high-quality programme that focuses on contemporary art, is open to the general public and has sufficiently long opening hours.
- The venue provides its visitors with information about the works on display and the exhibiting artist or artists (through spoken explanations, information sheets, brochures or otherwise);
- In the case of a grant application for a fair, biennale or museum exhibition outside the Netherlands, Stroom will evaluate the quality and professional level of the venue in question and to which extent the artist's contribution will be visible in the proposed presentation;

- In the case of a grant application for a residency, the responsible organisation needs to pursue an active artist-in-residence programme. The residency offered to the artist is a professional and well-equipped environment that is suitable for the proposed work period. The related presentation is open to the public and the event is effectively announced in advance.

Grant amount and expenses that are eligible for funding

The maximum amount that can be awarded to an individual applicant per calendar year is € 1,500 for Individuele tentoonstelling grants or Documentatie grants, or a combination thereof; or € 2,000 in the case of funding for an exhibition, presentation, fair contribution or residency abroad.

Applications for amounts lower than the minimum of € 300 will not be accepted for review. Stroom's contribution will not exceed 75% of the exhibition budget that is eligible for public funding, to a maximum of € 1,500 or € 2,000 respectively.

The following exhibition expenses are eligible for funding via a SPOT grant:

- Hall rent/participation;
- Printing costs, postage for invitations;
- Publicity;
- Transport costs for the exhibited work;
- Insurance costs for the exhibited work;
- The recipient's travel and accommodation costs;
- The fees of third-party collaborators (e.g. designers, writers, technical assistants);
- Building materials for the exhibition/presentation, equipment hire.

The following expenses are not eligible for funding via a SPOT grant:

- Per diem allowances, living expenses (food, drink);
- The costs of the opening event, catering, attendants, security;
- Materials that are part of the art work itself;
- Catalogues, substantive publications;
- Framing costs;
- Purchased equipment.

Review

Applications for a SPOT Individuele tentoonstelling grant are reviewed on the basis of the following criteria:

- The quality and level of professionalism of the exhibition venue/residency programme;
- The extent to which the exhibition/presentation will help to increase the visibility of the applicant's work;
- The extent to which the exhibition/presentation will be visible and accessible to the public;
- The description of the project's target audience and how it can be effectively reached;
- The total budget and the requested funding are in line with the nature and scope of the exhibition/presentation.

If the grant is awarded to the applicant, he or she will receive a letter of allocation stating the maximum funding that can be claimed for the project in question.

Substantive and financial final report

Recipients of a SPOT grant are required to submit an account at the end of the project term. This takes the shape of a written substantive report, accompanied by the relevant documentation, and a financial final report. The substantive and financial final reports need to be submitted no later than 1 month after the end of the exhibition.

Substantive

The substantive report consists of a summary of the original proposal (for the exhibition, fair presentation or residency), a description of the concrete implementation of the proposal plan and an evaluation of the results, including the recipient's findings and conclusions. The substantive report comprises a maximum of 2 A4-size pages and pays attention to the following subjects:

- The adopted publicity approach;
- Which audience was reached;
- Responses from the audience, press, media;
- The recipient's findings (what went well, what would the recipient do differently next time round);
- A photographic impression of the exhibition, presentation, fair contribution, etc.;
- A list of the works presented at the exhibition, including prices;
- A sample of the documentation and/or printwork realised within the funded project.

Financial

The financial final report comprises the following documents:

- A completed budget template (*modelbegroting*);

As of 1 January 2016, Stroom Den Haag requires financial final reports to conform to a standard budget template (*modelbegroting*), which can be found on Stroom's website. This financial final report includes a summary of the total costs, which can be easily compared to the budget originally approved by Stroom. This overview needs to be accompanied by copies of all receipts and invoices that relate to the funded plan. Receipts need to be submitted with individual numbers and in sequence. Only clear and legible receipts and invoices will be accepted for possible reimbursement. In cases where the applicant has arranged his or her own transport, the grant scheme works with a travel allowance of € 0.19 per kilometre. In cases where the applicant has rented a vehicle, he or she is reimbursed on the basis of the invoice for the rental vehicle and submitted fuel receipts;

- Proof of the recipient's stay abroad:

In the case of an exhibition or presentation abroad, the recipient is required to present proof that he or she actually stayed there in the context of the event. If the recipient submits any foreign receipts, he or she needs to clearly indicate which expenses the receipt relates to, as well as the current exchange rate;

- A statement listing possible sales proceeds:

The artist is required to include a statement confirming that total proceeds from sales during the exhibition – following the deduction of possible commissions – did not exceed € 6,000. If total proceeds from sales during the exhibition – following the deduction of possible commissions – are in excess of € 6,000, the recipient is not entitled to any reimbursements under the awarded grant;

- Pledges from other funders:

If the exhibition is co-funded by other parties, the recipient includes the pledges of these other funders. If the combined total of the Stroom grant and the third-party pledges exceeds the total costs of the exhibition, Stroom's contribution will be reduced proportionally.

Payment and statement of expenses

In the SPOT grant system, the definite funding amount is allocated and paid out after the recipient has provided the requisite substantive and financial accounts.

Application form

SPOT Individuele tentoonstelling (Individual Exhibition)

Applicant details

Surname
First name Initials
Date of birth Male Female
Street address
Postcode/City
Daytime telephone number
Studio/Work address
Postcode/City
Studio telephone number
Email/Website
IBAN
In the name of

Required information

A completed application form with the following appendices:

- Appendix I A completed budget template (*modelbegroting*, available via the Stroom website) that provides insight into the expected expenses and income;
- Appendix II A substantive description of the exhibition's artistic objectives in the case of funding applications in excess of € 1,000;
- Appendix III A photographic impression of the exhibition venue/programme in the case of a presentation outside The Hague.

- All appendices are submitted on separate sheets of A4 paper, and are printed on 1 side only;
- The applicant is required to submit the application form and relevant appendices to Stroom no later than 1 month before the start of the exhibition or presentation;
- In addition, before submitting an application, individuals who are registered as a professional artist in the Stroom database are required to update their CV and visual documentation on the website www.haagsekunstenars.nl. Stroom will not review any SPOT grant applications by Hague artists until this condition has been met.

Exhibition information

Concerns the exhibition
From to

Exhibition venue in The Hague

Name of exhibition venue
Street address
Website

Why do you believe this is an interesting venue for the presentation of your work?

Exhibition venue outside The Hague

Name of exhibition venue
Street address
City Country
Website

Why do you believe this is an interesting venue for the presentation of your work?

Please provide a brief description of the exhibition venue.

- Which distinct profile does the venue in question have?
- Does the venue have an active programme that presents contemporary art?
- Is the venue open to the public, and if so, what are its regular opening hours?
- Please provide a visual impression of the venue by means of photographs of the exhibition space and the programme. These should be included as an appendix to this application form.

Description of the exhibition

Will the exhibition be a solo, double or group presentation? Who will be your fellow exhibitors (where applicable)?

Solo exhibition

Duo exhibition

Group exhibition

Were you invited to participate in the exhibition? If so, by whom? Or did you apply for participation?

To which extent do you expect this exhibition to increase your visibility as an artist, and how?

What are your motives for taking part in this exhibition?

What do you intend to present: existing work and/or new work?

Publicity strategy

Which focus audiences do you hope to reach with this exhibition? And which publicity instruments do you intend to use to target them?

How will the exhibition be publicised? Will you or the organisers be using any special approaches to draw attention to the exhibition?

Do you expect to strengthen and/or expand your network?

Please refer to the section '**Explanation of SPOT Individuele tentoonstelling**' for a more detailed description of this grant and the information required in the context of your application.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name

Date

Signature

Explanation of SPOT Groepstentoonstelling (Group Exhibition)

What

The SPOT Groepstentoonstelling grant is intended for exhibitions and presentations of the work by larger groups of artists, as well as open studio events. The grant is emphatically intended to complement rather than cover the total event budget.

For whom

- Artist groups, of which the members who are based in The Hague are also registered as professional artists in the Stroom database;
- Artists' groups, organisations, artists' associations, exhibition venues and freelance curators based in and outside The Hague.

At least 4 artists need to be participating in the planned exhibition or presentation. At least half of the participating artists need to be registered in the Stroom database as professional Hague artists.

Framework

By providing a coherent context for artists' work or for in-depth substantive exploration, group exhibitions can promote artistic reflection and improve the positioning of individual artists. In addition, group exhibitions can help to increase Hague artists' visibility in the Netherlands and abroad. SPOT Groepstentoonstelling grants are intended to fund presentations of artists' work at professional exhibition venues. Presentations at art fairs, biennales and foreign museums are also eligible for SPOT funding. Such presentations should emphatically be of an audience-friendly nature. Exhibitions and presentations that are organised by a Dutch museum or the Dutch government are not eligible for this funding.

Application procedure

Applications for a SPOT Groepstentoonstelling grant can be submitted throughout the year by means of the relevant application form, but should be received no later than 1 month before the start of the exhibition or presentation. Each calendar year, applicants may submit a maximum of 2 applications for a SPOT Groepstentoonstelling grant, to a maximum amount of € 6,000 per year. Any grant amounts awarded will not be included in the calculation of the participating artists' individual annual maxima.

Required information

Applications for a SPOT Groepstentoonstelling grant consist of a completed application form with the following appendices:

- Appendix I A completed budget template (*modelbegroting*, available via the Stroom website) that provides insight into the expected expenses and income;
- Appendix II A substantive description of the exhibition's artistic objectives;
- Appendix III A photographic impression of the exhibition venue/programme in the case of a presentation outside The Hague.

The substantive description of the exhibition's artistic objectives should provide the following information:

- A description of the exhibition, the selection of artists, the exhibition's art-theoretical and/or substantive context, the exhibition concept, the substantive relationship between the exhibited works, etc.;
- The direct occasion, background, motivation and significance of the project (for example, was the plan born from artistic necessity, is it a response to developments in art or society at large, or some other motive);
- A clear description of how the planned group exhibition will increase the visibility of Hague artists and their work;
- Information on the participants' publicity strategy and how they plan to reach the main target audience (a description of the exhibition's target audience, which communication instruments will be

used to reach this audience, whether any special methods will be used to generate publicity for the exhibition, etc.);

- Curricula vitae of the participating artists (no more than 2 A4 pages per CV). These CVs are only required for the participants who are not registered as a professional artist in the Stroom database; Individuals who are registered as a professional artist in the Stroom database are required to update their CV and visual documentation on the website www.haagsekunstenars.nl before submitting an application. Stroom will not review any SPOT Groepstentoonstelling grant applications by Hague artists until this condition has been met.

Requirements for the exhibition venue

The exhibition venue needs to satisfy the following requirements:

- The main activity of the organisation responsible for the venue is the exhibition of visual art;
- The venue or organisation implements a professional, active and high-quality programme that focuses on contemporary art, is open to the general public and has sufficiently long opening hours
- In the case of a grant application for a fair, biennale or museum exhibition outside the Netherlands, Stroom will evaluate the quality and professional level of the venue in question and to which extent the artist's contribution will be visible in the proposed presentation;

Grant amount and expenses that are eligible for funding

Stroom's contribution will not exceed 75% of the exhibition budget that is eligible for public funding, to a maximum of € 3,000; or € 4,000 in the case of funding for an exhibition abroad.

The following expenses are eligible for funding via a SPOT Groepstentoonstelling grant:

- Hall rent/participation;
- Printing costs, postage for invitations;
- Publicity;
- Transport costs for the exhibited work;
- Insurance costs for the exhibited work;
- The artists' travel and accommodation costs;
- The fees of third-party collaborators (e.g. designers, writers, technical assistants);
- Building materials for the exhibition/presentation, equipment hire.

The following expenses are not eligible for funding via a SPOT Groepstentoonstelling grant:

- Per diem allowances, living expenses (food, drink);
- The costs of the opening event, catering, attendants, security;
- Materials that are part of the art works themselves;
- Catalogues, substantive publications;
- Framing costs;
- Purchased equipment.

Review

Applications for a SPOT Groepstentoonstelling grant are reviewed on the basis of the following criteria:

- The group exhibition presents the work of at least 4 artists. At least half of the participating artists are registered as professional The Hague-based artists in the Stroom database.
- The exhibition needs to be cohesive in substantive terms and to present a clear added value. Each application for an exhibition of this kind will be judged individually, on its own strengths;
- The quality and level of professionalism of the exhibition venue;
- The extent to which the exhibition/presentation will help to increase the visibility of the applicant's work;
- The extent to which the exhibition/presentation will be visible and accessible to the public;
- The applicant has provided a well-considered definition of the exhibition's target audience and how it can be effectively reached;
- The total budget and the requested funding are in line with the nature and scope of the exhibition/presentation.

If the grant is awarded to the applicant, he or she will receive a letter of allocation stating the maximum funding that can be claimed for the project in question.

Substantive and financial final report

Recipients of a SPOT Groepstentoonstelling grant are required to submit an account at the end of the project term. This takes the shape of a written substantive report, accompanied by the relevant documentation, and a financial final report. The substantive and financial final reports need to be submitted no later than 1 month after the end of the exhibition.

Substantive

The substantive report consists of a summary of the original proposal (for the exhibition, fair presentation or residency), a description of the concrete implementation of the proposal plan and an evaluation of the results, including the recipient's findings and conclusions. The substantive report comprises a maximum of 2 A4-size pages and pays attention to the following subjects:

- The adopted publicity approach;
- Which audience was reached;
- Responses from the audience, press, media;
- The recipient's findings (what went well, what would the recipient do differently next time round);
- A photographic impression of the exhibition, presentation, etc.;
- A list of the works presented at the exhibition, including prices;
- A sample of the documentation and/or printwork realised within the context of the funded project.

Financial

The financial final report comprises the following documents:

- A completed budget template (*modelbegroting*);

As of 1 January 2016, Stroom Den Haag requires financial final reports to conform to a standard budget template (*modelbegroting*), which can be found on Stroom's website. This financial final report includes a summary of the total costs, which can be easily compared to the budget originally approved by Stroom. This overview needs to be accompanied by copies of all receipts and invoices that relate to the funded plan. Receipts need to be submitted with individual numbers and in sequence. Only clear and legible receipts and invoices will be accepted for possible reimbursement. In cases where the applicant has arranged his or her own transport, the grant scheme works with a travel allowance of € 0.19 per kilometre. In cases where the applicant has rented a vehicle, he or she is reimbursed on the basis of the invoice for the rental vehicle and submitted fuel receipts;

- Proof of the recipient's stay abroad:

In the case of an exhibition or presentation abroad, the recipient is required to present proof that he or she actually stayed there in the context of the event. If the recipient submits any foreign receipts, he or she needs to clearly indicate which expenses the receipt relates to, as well as the current exchange rate;

- A statement listing possible sales proceeds:

The artist is required to include a statement confirming that total proceeds from sales during the exhibition – following the deduction of possible commissions – did not exceed € 6,000. If total proceeds from sales during the exhibition – following the deduction of possible commissions – are in excess of € 6,000, the recipient is not entitled to any reimbursements under the awarded grant;

- Pledges from other funders:

If the exhibition is co-funded by other parties, the recipient includes the pledges of these other funders. If the combined total of the Stroom grant and the third-party pledges exceeds the total costs of the exhibition, Stroom's contribution will be reduced proportionally.

Payment and statement of expenses

In the SPOT grant system, the definite funding amount is allocated and paid out after the recipient has provided the requisite substantive and financial accounts.

Application form

SPOT Groepstentoonstelling (Group Exhibition)

Applicant details

Surname
First name Initials
Date of birth Male Female
Street address
Postcode/City

or

Name of organisation
Name of project contact/authorised representative
Legal entity Foundation Association Company (BV/NV)
Other, namely
Street address
Postcode/City

Daytime telephone number
Email/Website
IBAN
In the name of

Required information

A completed application form with the following appendices:

- Appendix I A completed budget template (*modelbegroting*, available via the Stroom website) that provides insight into the expected expenses and income;
- Appendix II A substantive description of the exhibition's artistic objectives in the case of funding applications in excess of € 1,000;
- Appendix III A photographic impression of the exhibition venue/programme in the case of a presentation outside The Hague.

- All appendices are submitted on separate sheets of A4 paper, and are printed on 1 side only;
- The applicant is required to submit the application form and relevant appendices to Stroom no later than 1 month before the start of the exhibition or presentation;
- Curricula vitae of the participating artists (no more than 2 A4 pages per CV). These CVs are only required for the participants who are not registered as a professional artist in the Stroom database;
- Individuals who are registered as a professional artist in the Stroom database are required to update their CV and visual documentation on the website www.haagsekunstenars.nl before submitting an application. Stroom will not review an application for a SPOT Groepstentoonstelling grant until this condition has been met.

Exhibition information

Concerns the exhibition
From to

Exhibition venue in The Hague

Name of exhibition venue
Street address
Website

Why do you believe this is an interesting venue for the presentation of your work?

Exhibition venue outside The Hague

Name of exhibition venue
Street address
City Country
Website

Why do you believe this is an interesting venue for the presentation of your work?

Please provide a brief description of the exhibition venue.

- Which distinct profile does the venue in question have?
- Does the venue have an active programme that presents contemporary art?
- Is the venue open to the public, and if so, what are its regular opening hours?
- Please provide a visual impression of the venue by means of photographs of the exhibition space and the programme. These should be included as an appendix to this application form.

Substantive description of the artistic objectives of the exhibition

- A description of the exhibition, the selection of artists, the art theoretical and/or substantive context, the exhibition concept, the substantive interrelation of the exhibited works, etc.;
- The direct occasion, background, motivation and significance of the project (for example, was the plan born from artistic necessity, is it a response to developments in art or society at large or some other motive);
- A clear description of how the planned group exhibition will increase the visibility of Hague artists and their work;
- Information on the participants' publicity strategy and how they plan to reach the main target audience (a description of the exhibition's target audience, which communication instruments will be used to reach this audience, whether any special methods will be used to generate publicity for the exhibition, etc.);

The above description is included as an appendix to this application form.

Please refer to the section '**Explanation of SPOT Groepstentoonstelling**' for a more detailed description of this grant and the information required in the context of your application.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name
Date
Signature

Explanation of SPOT Documentatie (Documentation)

What

The SPOT Documentatie grant is intended as a contribution towards the costs made in the context of:

- The promotion of the recipient's work;
- The updating of documentation dealing with the recipient's work (small-scale publications, brochures, flyers, etc.);
- The construction or renovation of the recipient's website;
- The services of outside specialists (e.g. consultants, copywriters, critics, photographers and designers).

For whom

- Individuals who are registered as a professional artist in the Stroom database.

Framework

The SPOT Documentatie grant supports artists in the production or commissioning of high-quality documentation. As a result, the grant also indirectly boosts sales and market forces in The Hague's art scene.

Application procedure

Applications for a SPOT Documentatie grant can be submitted throughout the year by means of the relevant application form.

Required information

Applications for a SPOT Documentatie grant consist of a completed application form with the following appendix:

- Appendix I A completed budget template (*modelbegroting*, available via the Stroom website) which provides insight into the expected expenses and income;

In addition, individuals who are registered as a professional artist in the Stroom database are required to update their CV and visual documentation on the website www.haagsekunstenars.nl before submitting their application. Stroom will not review a SPOT Documentatie grant applications by a Hague artist until this condition has been met.

Grant amount

Stroom's contribution to a documentation project will not exceed 75% of the documentation expenses eligible for funding, to a maximum of € 600 per year. Applications for amounts lower than € 100 will not be accepted for review. The maximum amount that can be awarded annually to an individual applicant per calendar year is € 1,500 for Individuele tentoonstelling grants or Documentatie grants, or a combination thereof; or € 2,000 in the case of funding for exhibitions abroad

Only the following expenses are eligible for funding:

- Services and products of professional photographers, website designers, graphic designers, copywriters, printers, repro centres, etc.;
- Design and production costs for printed publications, brochures, catalogues, postcards of the applicant's work, etc.;
- Website design services, DTP services, digitisation of printed images provided by third parties;
- Various materials used for documenting one's work, including documentation folders, paper, digital storage mediums;
- Films, videos and DVDs, providing their content is of a documentary and promotional nature;
- Digital and analogue cameras, video cameras, scanners, tablet computers. Stroom will reimburse up to 33.3% of the purchase cost. Applications for such reimbursements may be submitted once every 3 years.

Review

Stroom will determine whether the SPOT grant application satisfies all the relevant requirements and conditions. If this is the case, the applicant will be awarded a grant and will receive a letter of allocation that states the maximum funding that can be claimed for the project.

Substantive and financial final report

Recipients of a SPOT Documentatie grant are required to submit an account at the end of the project term. This takes the shape of a written substantive report, accompanied by the relevant documentation, and a financial final report. The substantive and financial final reports need to be submitted no later than 3 months after the date of the allocation letter.

Substantive

The substantive report consists of:

- A single copy of the documentation and/or printed publications realised with the support of the SPOT Documentatie grant;
- Reviews, published references, publicity materials (where applicable).

Financial

The financial final report comprises the following documents:

- A completed budget template (*modelbegroting*);

As of 1 January 2016, Stroom Den Haag requires financial final reports to conform to a standard budget template (*modelbegroting*), which can be found on Stroom's website. This financial final report includes a summary of the total costs, which can be easily compared to the budget originally approved by Stroom. This overview needs to be accompanied by copies of all receipts and invoices that relate to the funded plan. Receipts need to be submitted with individual numbers and in sequence. Only clear and legible receipts and invoices will be accepted for possible reimbursement.

Payment and statement of expenses

In the SPOT grant system, the definite funding amount is allocated and paid out after the recipient has provided the requisite substantive and financial accounts.

Application form

SPOT Documentatie (Documentation)

Applicant details

Surname
First name Initials
Date of birth Male Female
Street address
Postcode/City
Daytime telephone number
Studio/Work address
Postcode/City
Studio telephone number
Email/Website
IBAN
In the name of

Required information

A completed application form with the following appendices:

- Appendix I A completed budget template (*modelbegroting*, available via the Stroom website) that provides insight into the expected expenses and income;
- All appendices are submitted on separate sheets of A4 paper, and are printed on 1 side only;
- The applicant is required to submit the application form and relevant appendices to Stroom no later than 1 month before the start of the exhibition or presentation;
- In addition, before submitting an application, individuals who are registered as a professional artist in the Stroom database are required to update their CV and visual documentation on the website www.haagsekunstenars.nl. Stroom will not review any SPOT Documentatie grant applications by Hague artists until this condition has been met.

Description of the proposed documentation

Please refer to the section '**Explanation of SPOT Documentatie**' for a more detailed description of this grant and the information required in the context of your application.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name
Date
Signature

5 OBJECT subsidie (PROPERTY grant)

General information

The OBJECT grant scheme is intended to develop the stock of studio space in The Hague – both in quantitative and qualitative terms. The grants can be applied for by both individuals (artists, owners of studio complexes) and organisations (artist-run initiatives, collectives).

There are two distinct OBJECT grant categories:

- **Permanent**, for permanent studios and combined studio/living areas that remain available for this purpose for a minimum of 5 years;
- **Tijdelijk**, for temporary studio complexes that remain available for this purpose for a minimum of 6 months.

Application procedure

Applications for an OBJECT grant can be submitted throughout the year. The two grant types – Permanent and Tijdelijk – are subject to different conditions. Please refer to the respective explanations of the two grant types for a description of the target group for the grant, the framework, the required information and the review criteria.

In the following cases, OBJECT grant applications will not be considered for review:

- Applications for an existing studio space;
- Applications for funding to cover maintenance costs;
- Applications for construction projects that are already underway, or that have already been realised.

Budget template (*modelbegroting*)

As of 1 January 2016, Stroom requires OBJECT grant applications to conform to a standard budget template (*modelbegroting*). This template can be found on the Stroom Den Haag website.

Grant amount

The OBJECT grant scheme works with a maximum annual amount that can be awarded, which is different for both grant categories. Please refer to the 'Grant options overview' section for further information. If this annual maximum is reached for one of the grant categories, this category can be subject to a grant freeze until the start of the new calendar year.

Advice

Before submitting an OBJECT grant proposal, applicants are free to schedule an appointment with Stroom representatives to discuss the proposal or review a draft version of the application. Any recommendations provided to the applicant during such meetings will have no impact on the ultimate review.

Substantive and financial final report

Recipients of an OBJECT grant are required to submit an account at the end of the project term. This takes the shape of a written substantive report, accompanied by the relevant documentation, and a financial final report. The substantive and financial final reports need to be submitted no later than 1 month after the end of the exhibition or, in the case of an OBJECT grant for documentation, 3 months after the date of the allocation letter.

Review

After receiving the application, the Studio Consultant will pay a site visit to the property (a studio, combined studio/living area or studio complex that is either already in use as studio space or to be acquired for this purpose) together with the applicant and/or arrange a meeting with the applicant to discuss the details of the planned new studio space. It will subsequently be determined on the basis of the Studio Consultant's findings and the documentation provided by the applicant whether the application satisfies the requirements set for funding. If the application meets all the requirements, Stroom will issue a positive allocation.

Subsequent stages

After the review, the applicant will receive a formal letter confirming whether the application has been approved or rejected.

In the case of a positive review, the letter of allocation will state the maximum funding that can be claimed for the project. This letter also summarises the specific conditions that apply to the awarded grant.

Allocation and payment

In the OBJECT grant scheme, the definite funding amount is allocated and paid out after the recipient has provided a statement of expenses.

This statement of expenses can be submitted within 2 years of the formal allocation of the grant.

If it turns out a specific grant allocation is unjustified or the awarded amount is too high, Stroom Den Haag will revoke the grant or reduce the awarded amount and recover any excess amounts that have already been paid out. In cases where a construction project is not fully realised before the close-out date of the grant allocation, Stroom will recover the entire advance amount. If the recipient is unable to realise the construction project before the grant close-out date, he or she has the option of requesting an extension of the grant term. This request should include the recipient's motivation for the extension and his or her suggested new end date.

Interim changes

If at any time there will be any substantial changes to the execution, budget or coverage plan for the funded exhibition or documentation project, the applicant is required to notify Stroom in writing before the fact. Stroom will determine whether the proposed changes are eligible for funding via the awarded grant.

Accompanying documentation

Documentation submitted in the context of the application becomes the formal property of Stroom Den Haag. These materials may be returned to the applicant under certain conditions. Applicants can indicate whether they wish to have the documentation returned to them after the review. To this end, they need to enclose a self-addressed envelope with postage paid in full when submitting the materials. As a rule, prints, photocopies, CDs, CD-ROMs and DVDs will not be returned to the applicant.

Explanation of **OBJECT Permanent (PROPERTY Permanent)**

What

- The OBJECT Permanent grant is a financial contribution towards the realisation, purchase or rental costs of a permanent studio/combined studio/living area or studio complex. The grant may be used for the following types of project:
- The realisation of a studio or combined studio/living area within an existing building;
- The realisation of extra space for a studio or combined studio/living area within an existing property;
- The realisation of a guest studio or combined studio/living area (AIR);
- Contribution towards the coverage costs of the initial rent of a new studio for the owners of studio complexes.

For whom

- Individuals who are registered as a professional artist in the Stroom database.
- Artist-run initiatives, artists' collectives that include members who are registered as a professional artist in the Stroom database.
- Owners of existing or potential studio complexes that accommodate studios which will be made available to individuals who are registered as a professional artist in the Stroom database.

Framework

Projects eligible for OBJECT Permanent funding include all planned studios in The Hague that form a concrete addition to the city's existing stock of studios. These new studios need to be made available to individuals who are registered as a professional artist in the Stroom database for a minimum of 5 years. The rent for the studio in question may not exceed € 35/€ 45 per m² per year.

Application procedure

Applications for an OBJECT Permanent grant can be submitted throughout the year by means of the relevant application form, but should be received no later than 3 months before the start of construction or as soon as possible in the case of the purchase of a studio.

Required information

Applications for an OBJECT Permanent grant consist of a completed application form with the following appendices:

- Floor plans/maps;
- A brief description of the planned construction work, together with an indicative planning;
- A completed budget template (*modelbegroting*, available via the Stroom website) that provides insight into the expected expenses and income.

Maximum grant amount

The maximum OBJECT Permanent grant amount that can be applied for is € 10,000 per studio or combined studio/living area.

Review

Stroom will determine on the basis of the Studio Consultant's findings during his or her visit on location and the documentation provided by the applicant whether the application satisfies the following conditions:

- The studio or combined studio/living area is a clear addition to the stock of studio space in The Hague;
- The studio or combined studio/living area will remain available to professional artists registered in the Stroom database for a term of at least 5 years;
- The rent for the studio in question does not exceed € 35/€ 45 per m² per year.

After the review, the applicant will receive a formal letter confirming whether the application has been approved or rejected.

In the case of a positive review, the letter of allocation will state the maximum funding that can be claimed for the project. This letter also summarises the specific conditions that apply to the awarded grant.

A basic condition of funding via the OBJECT Permanent scheme is that the studio/studios will remain available to Hague artists who are registered as such in Stroom's database – with the exception of the guest studio/accommodations, of course.

Subsequent stages

The purchase of a combined studio/living area or studio complex involves the signing of a 'positieve/negatieve hypotheek- en pandverklaring' ('positive/negative letter of mortgage and lien'). This agreement between Stroom and the artists, which is drawn up before a notary, serves two objectives. On the one hand, the letter forms a legal guarantee that the space or complex will actually be used as a studio. On the other, it forms a legal instrument that can be used under certain conditions (e.g. the artist's relocation or deregistration, or the sale of the property) to recover a share of the awarded grant. 'Positive' means that Stroom is entitled at any given time to exercise its mortgage right with respect to the studio or complex. 'Negative' means that the artist will not co-operate with the execution of any mortgage right with respect to the studio or complex other than the aforementioned mortgage right. In addition to the 'positieve/negatieve hypotheek- en pandverklaring', Stroom and the artist also enter into an 'overeenkomst subsidie atelierbeleid' ('studio policy grant agreement').

Payment and statement of expenses

As soon as Stroom has received the requisite documents, the applicant is allowed to submit a statement of expenses, after which the funding amount is allocated and paid out. This statement of expenses can be submitted until 2 years after the formal allocation of the grant.

In principle, the grant amount is an advance that is paid out for the agreed-upon term of funding. Each year, a proportionate share of this advance is converted into the actual grant. Every year, Stroom will inform the recipient in writing of this allocation. If the recipient and/or the funded property no longer satisfy the requirements for OBJECT funding, Stroom will re-claim the advance amount remaining after allocation.

For example: Stroom has paid the recipient an advance of € 8,000 for a funding term of 8 years. At the end of the first year, € 1,000 of this advance is converted into a grant; at the end of the second year, another € 1,000 is converted into a grant, etc. As a result, by the end of the fifth year, a total of € 5,000 has been allocated as a grant.

If the recipient were to sell the studio at that point, Stroom will recover the remaining € 3,000 of the original advance.

During the funding term

In the case of a studio purchase supported by an OBJECT Permanent grant, Stroom will check at the beginning of every year during the term of funding (5-10 years) whether the studio space is still owned by the grant recipient, and whether the recipient is still registered as a professional artist in the Stroom database. Stroom will then send the recipient a letter with the results of this 'inventory' as well as which grant amount still needs to be written down.

Throughout the funding term, recipients of an OBJECT Permanent grant may not be included on the waiting list for a studio or register for this list.

Application form

OBJECT Permanent (PROPERTY Permanent)

Applicant details

Surname
First name Initials
Date of birth Male Female
Street address
Postcode/City
Studio/Work address
Postcode/City

or

Name of organisation
Name of project contact/authorised representative
Legal entity Foundation Association Company (BV/NV)
Other, namely
Street address
Postcode/City
Daytime telephone number
Email/Website
IBAN
In the name of

Required information

A completed application form with the following appendices:

- Floor plans/maps;
- A completed budget template (*modelbegroting*, available via the Stroom website) that provides insight into the expected expenses and income;
- A brief description of the planned construction work, together with an indicative planning;
- Other, namely

All appendices are submitted on separate sheets of A4 paper, and are printed on 1 side only;

Grant amount applied for

Details on property

The application concerns a contribution towards

- The construction costs of a new studio;
- The purchase of a new studio or combined studio/living area;
- The construction costs of a new guest studio or combined studio/living area;
- The coverage costs of the initial rent of a new studio (exclusively for owners of studio complexes).

Studio address

Land registry code

Purchase cost of studio building or combined studio/living area €

Please refer to the section '**Explanation of OBJECT Permanent**' for a more detailed description of this grant and the information required in the context of your application.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name

Date

Signature

Explanation of **OBJECT Tijdelijk (PROPERTY Temporary)**

What

• The **OBJECT Tijdelijk** grant is a one-time contribution towards the start-up costs of new studio spaces in a temporary location/studio complex.

For whom

• **Artist-run initiatives, artists' collectives of which at least 60% of the members are registered as a professional artist in the Stroom database.**

Framework

Existing or future artist-run initiatives that plan to work in a new temporary studio complex or move into a new location in The Hague are eligible for **OBJECT Tijdelijk** funding. This is subject to the condition that the initiative in question focuses on the autonomous visual arts.

Application procedure

Applications for an **OBJECT Tijdelijk** grant can be submitted throughout the year by means of the relevant application form, but should be received no later than 1 month before the applicant moves into the temporary premises.

Required information

Applications for an **OBJECT Tijdelijk** grant consist of a completed application form with the following appendices:

- A completed budget template (*modelbegroting*, available via the Stroom website) that provides insight into the expected start-up costs;
- The initiative's memorandum of association or articles of association (where relevant);
- A brief description of the initiative, accompanied by a programme of activities (where relevant).

Grant amount

The maximum **OBJECT Tijdelijk** grant amount that can be applied for is a one-time payment of € 1,500 per artist-run initiative or artists' collective.

Review

Stroom's Studio Consultant will visit the property on location. It is subsequently determined on the basis of the Studio Consultant's findings and the documentation provided by the applicant whether the application satisfies the following requirements:

- The temporary premises that the initiative or collective plans to move into will remain available for this purpose for at least 6 months;
- At least 60% of the studio space available in the temporary premises will be made available to individuals who are registered as a professional artist in the Stroom database;
- The quality of the initiative or collective's programme of activities.

After the review, the applicant will receive a formal letter confirming whether the application has been approved or rejected.

In the case of a positive review, the letter of allocation will state the maximum funding that can be claimed for the project. This letter also summarises the specific conditions that apply to the awarded grant.

Payment and statement of expenses

If the applicant receives a letter of allocation, the applicant can provide a statement of expenses after which the grant is paid out. This statement of expenses can be submitted until the formal acceptance of the premises, within no more than 2 years after the formal allocation of the grant.

Application form

OBJECT Tijdelijk (PROPERTY Temporary)

Applicant details

Name of the artists' collective/artist-run initiative

Name of project contact

Legal entity Foundation Association

Other, namely

Street address

Postcode/City

Daytime telephone number

Email/Website

IBAN

In the name of

Required information

A completed application form with the following appendices:

- A completed budget template (*modelbegroting*, available via the Stroom website) that provides insight into the expected start-up costs;
- The initiative's memorandum of association or articles of association (where relevant);
- A brief description of the initiative, accompanied by a programme of activities (where relevant).

All appendices are submitted on separate sheets of A4 paper, and are printed on 1 side only;

Grant amount applied for

Details on property

Studio address

Land registry code

Purchase cost of studio building or combined studio/living area €

Please refer to the section '**Explanation of OBJECT Tijdelijk**' for a more detailed description of this grant and the information required in the context of your application.

The undersigned confirms that he or she has filled in all information completely and truthfully and has accepted all terms, requirements and procedures set out in the Grants brochure.

Name

Date

Signature

6 Grant options overview

Target group Amount Application deadlines Allocation

PRO grants

Kunstprojecten (Art Projects)	Artists/organisations/curators – including from outside The Hague	Maximum grant amount: € 10,000 Co-funding from € 5,000 on	9 times a year	
Onderzoek (Research)	Artists/mediators/curators	Maximum grant amount: € 5,000	4 times a year	
Kunstprogramma (Art Programme)	Non-profit organisations/organisers/curators	Maximum grant amount: € 10,000 Co-funding from € 5,000 on	4 times a year	
Invest	Starting artists who graduated less than 5 years ago	€ 4,000	2 times a year	Maximum of 2 times in all
Premium	Artists who have been working as a professional artist for over 5 years	€ 8,000	2 times a year	Maximum of 3 times in all
PRO Deo	Artists/Artist-run initiatives	Non-financial support of activities	2 times a year	

SPOT grants

Individuele tentoonstelling (Individual Exhibition)	Artists	Annual maximum: € 1,500 In the case of exhibitions abroad: € 2,000	Throughout the year	
Groepstentoonstelling (Group Exhibition)	Artists groups, organisations, artists' associations, exhibition venues, freelance curators <ul style="list-style-type: none"> - The group consists of least 4 artists - At least half of the group members are registered as professional Hague artists in the Stroom database. - The grant is not awarded to individual applications. 	Maximum grant amount: € 3,000 In the case of exhibitions abroad: € 4,000 Annual maximum: € 6,000	Throughout the year	Maximum of 2 grants per year
Documentatie (Documentation)	Artists	Maximum grant amount: € 600. The Documentatie grant is included in the annual maximum for Individuele tentoonstelling grants.	Throughout the year	

OBJECT grants

Permanent	Artists, artist-run initiatives, owners of studio buildings	Maximum grant amount: € 10,000	Throughout the year
Tijdelijk (Temporary)	Artist-run initiatives, collectives	Maximum grant amount: € 1,500	Throughout the year

7. Definitions

Artist

Stroom Den Haag defines artist as any individual who is professionally active in the field of contemporary art. The artist does not necessarily limit him- or herself to specific techniques, media, presentation formats or disciplines.

Individuals who are professionally active in fashion or a similar discipline in the applied arts field (e.g. graphic design) are also considered artists. After all, their work has a strong autonomous character, contributes to the development of the discipline, and the individual has relatively few client order situations in his or her business practice that serve as a regular source of income.

Applicant

The entity applying for a financial contribution from Stroom. This may be an actual person or a legal entity.

Programme

A combination of activities (exhibitions, presentations, lectures, workshops, etc.) that are interrelated in an artistic, substantive, thematic and/or formal sense and that are realised within a specific period of time.

Research

Stroom defines research as a targeted exploration with a pronounced artistic and substantive component that is geared towards gaining new knowledge and insight, experience and a more profound understanding of the chosen subject matter. This subject matter may be specifically relevant to the applicant's own artistic practice. But it may also have a more general relevance and as such enrich and strengthen The Hague's artistic climate.

As a rule, research involves a clearly-defined research question, a specific methodology and a plan of action.